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# PURCHASE ORDER

PO Number: 303-1-0012

Requisition Number: 303-1-00032

**Order Date:** 8/17/2020

**Ordered** 

# DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT, PLEASE SUBMIT INVOICE ELECTRONICALLY TO:

accountspayable@tfc.state.tx.us

## IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION FISCAL MANAGEMENT / ACCOUNTS PAYABLE P.O. BOX 13047 Austin, Texas 78711-3047

## **Delivery Location**

Texas School for the Blind and Visually Impaired 1100 W. 45th Street Austin, TX 78756

Show numbers on all papers and packages

#### **Referenced Source or Vendor**

12004987207
Austin Power Sales and Service
8600 N Madrone Trail
Austin, TX 78737
Mike Segalotto
Phone:512-301-1400, Fax:
austinpowersales@aol.com

Testing and inspection of UPS at TSVBI.

Pricing per attached quote.

TFC Contact:

**Description** Jonathan Hickman 512-563-9345

Jonathan.Hickman@tfc.texas.gov

5pm. The quote does not include remedial repairs or

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

#### Line Items

DescriptionQtyUnitUnit PriceStart DateEnd DateTotalTesting and inspection of UPS<br/>This quote is for normal working hours M-F; 8-1job\$2,750.009/1/20208/31/2021\$2,750.00

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replacement labor for any defective batteries.

Total cost for annual maintenance contract is:

#### 2750.00

Total annual labor hours: 22Labor rate: 125/hr; M-F; 8-5pm

· Parts and remedial repair labor not included

NIGP Class: 936 NIGP Item: 61 Object Class: 299

Reimbursement Type: Not Reimburseable

Grand Total \$2,750.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency TFC
Fiscal Year 2021

**Division** Facilities Management and Operations

**Program** Property Management

**Phone** 512-563-9345

**Org Code** 0442 - Facility Maintenance

Type of Purchase/PCC Code 'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00

Work Order Number n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

(11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

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PURCHASER:	

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Goll, Heather - CTCD, 5124630209

#### (IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

(Show Terms And Conditions...)